



**Confidential Volunteer Application**

Date Completed: \_\_\_\_\_

**Contact Information**

Name of Applicant \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(May we send correspondence to this address?  Yes  No

Home Phone (\_\_\_\_) \_\_\_\_\_ Best time to Call \_\_\_\_\_ Leave a Message? Y N

Work Phone (\_\_\_\_) \_\_\_\_\_ Best time to Call \_\_\_\_\_ Leave a Message? Y N

Cell Phone (\_\_\_\_) \_\_\_\_\_ Best time to Call \_\_\_\_\_ Leave a Message? Y N

By providing your email address to ARE you will automatically be added to a data base that will send you email messages regarding issues of importance to the ARE community. These messages may have ARE.org as the sender. If you don't wish to receive email that will link you directly to ARE, please **Do Not** fill in the email address.

Email address \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Highest education level completed \_\_\_\_\_

Sex: Male Female Trans-gender

Occupation: \_\_\_\_\_  Full time  Pt-Time  Retired

Current Employer: \_\_\_\_\_ Do you have a legal current drivers license? \_\_\_Y \_\_\_N

Briefly describe other volunteer work you have done:

Date(s)	Where?	Responsibilities
_____	_____	_____
_____	_____	_____

**For Office Use Only**

Orientation Date \_\_\_\_\_ Are of Assignment \_\_\_\_\_ Start Date \_\_\_\_\_

Comments: \_\_\_\_\_  
Volunteer # \_\_\_\_\_

**Skills**

Please check those areas in which you possess skill and/or experience

**Communications/Public Relations**

Microsoft Word (computer skills)     Receptionist skills     Event Planning  
 Photography     Public Speaking     Journalism     Other: \_\_\_\_\_

**Information Technology**

Word Processing     Excel Spreadsheet     Power Point     Web site development/design

**Counseling**

Licensed Therapist     Certified Substance Abuse Counselor

**Fund Raising**

Accounting/Bookkeeping     Event Planning

**Advocacy/Policy**

Community Organizing     Law     Government (federal, state, or local)

Are you fluent in any language other than English? (including American Sign Language)

Y     N    What Language: \_\_\_\_\_

Other skills and/or pertinent  
experience \_\_\_\_\_  
\_\_\_\_\_

What is your motivation to  
volunteer? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Volunteer Interests**

Have you ever volunteered with ARE before?     Y     N

If so, what did you do and when? \_\_\_\_\_

What geographical area(s) are you available to work in?

Winchester     Frederick County     Clarke County     Warren County  
 Shenandoah County     Page County     As needed

Which of the current openings are you interested in?

Fund Raising     Transportation     Education     Office help     Education  
 HIV Testing Counselor     Client Services

Is there anything special you need or expect from your volunteer experience with ARE?

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Have you recently experienced a major life change (work, relationship, death of a loved one, etc.?)

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Are there any limitations or commitments that would restrict your volunteer experience at ARE?

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Do you have any hobbies or special interests?

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How did you hear about ARE? \_\_\_\_\_

**Emergency Contact Information**

**Name** \_\_\_\_\_ **Relationship** \_\_\_\_\_

**Phone #** \_\_\_\_\_